

From: Poling, Jeanie (CPC) <jeanie.poling@sfgov.org>
Sent: Tuesday, March 31, 2020 2:07 PM
To: Nora Collins <nora_collins@avalonbay.com>
Cc: Ko, Yvonne (CPC) <yvonne.ko@sfgov.org>; Jiang, Biling (CPC) <biling.jiang@sfgov.org>; ECN, BalboaReservoirCompliance (ECN) <balboareservoircompliance.ecn@sfgov.org>
Subject: Balboa Reservoir third installment payment
Attach: Balboa Reservoir payment installment agreement 08-11-18.pdf

Hi Nora,

As you know, we will be publishing the RTC document on April 22, so the third payment is due on April 15. Here are instructions for online payment, per our finance department.

Paying via online with e-check is free of service charge, but paying with credit card will trigger a service charge of 2.25%.

Visit <https://aca-ccsf.accela.com/ccsf>

Register an account by email on file: joe_kirchofer@avalonbay.com

Log in

Your EIR balance will appear in your My Records.

Click on the link instructing you to pay your fee.

Please let Yvonne or Biling know if you have any questions or problems making the online payment.

Thank you.

Jeanie Poling, Senior Environmental Planner

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[San Francisco Property Information Map](#)

REDUCED CAPACITY DURING THE SHELTER IN PLACE ORDER -- The Planning Department is open for business. Most of our staff are working from home and we're [available by e-mail](#). Our [Public Portal](#), where you can file new applications, and our award-winning [Property Information Map](#) are available 24/7. Similarly, the [Board of Appeals](#) and [Board of Supervisors](#) are accepting appeals via e-mail despite office closures. To protect everyone's health, all of our in-person services at 1650 and 1660 Mission Street are suspended, and the Planning and Historic Preservation Commissions are cancelled until April 9, at the earliest. [Click here for more information.](#)